



**CABINET**

This meeting will be recorded and the sound recording subsequently made available via the Council's website.

Please also note that under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, other people may film, record, tweet or blog from this meeting. The use of any images or sound recordings is not under the Council's control.

To: Councillors Barkley (Deputy Leader), Bokor, Harper-Davies, Mercer, Morgan (Leader), Poland, Rollings, Smidowicz and Taylor (for attention)

All other members of the Council  
(for information)

You are requested to attend the meeting of the Cabinet to be held in The Preston Room, Woodgate Chambers, Woodgate, Loughborough on Thursday, 16th January 2020 at 6.00 pm for the following business.

Chief Executive

Southfields  
Loughborough

3rd January 2020

**AGENDA SUPPLEMENT - REPORTS OF THE SCRUTINY COMMISSION**

7. PRIVATE SECTOR LICENSING SCHEME 3 - 4

A report of the Head of Strategic and Private Sector Housing to consider proposals for Private Sector Licensing and the resources required to complete a public consultation exercise.

*Key Decision*

8. CHARNWOOD GRANTS STRATEGIC PARTNERS 2020/21 - 5 - 6

2021/22

A report of the Head of Neighbourhood Services to consider proposals for the Strategic Partner Grant Scheme funding for 2020/21 and 2021/22.

*Key Decision*

9. CORPORATE PLAN 2020 - 2024 7 - 8

A report of the Chief Executive to consider the final version of the Corporate Plan 2020 – 2024, for recommendation to Council.

*Key Decision*

11. DESIGN SUPPLEMENTARY PLANNING DOCUMENT 9 - 10

A report of the Head of Planning and Regeneration to consider the adoption of the Design Supplementary Planning Document, which has been prepared to support and provide guidance on the Local Plan Core Strategy policies.

*Key Decision*

## CABINET – 16TH JANUARY 2020

### Report of the Scrutiny Commission

#### ITEM 7 PRIVATE SECTOR LICENSING SCHEME

##### Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the Private Sector Licensing Scheme.

##### Recommendation of the Scrutiny Commission

That the Cabinet be informed that the Commission welcomes and supports the recommendations set out in the report of the Head of Strategic and Private Sector Housing. The Commission also stated that they recognised the substantial work that had enabled the scheme to be progressed to the current stage.

##### Reason

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendations set out.

##### Meeting Discussion

- i. The significance of the areas covered for selective licensing was based upon specific areas of need, as opposed to ward boundaries.
- ii. There were two high risks identified associated with the scheme. These referred to the likelihood of Landlords legally challenging the decision making process to implement the scheme, and the concern over the Council resourcing the scheme. The vast majority of issues experienced by other local authorities employing a similar scheme had been in relation to the consultation processes used. The Council had placed significant emphasis on ensuring the scheme and process were suitable and could identify best practice from reviewing the work of the other local authorities engaged in a similar scheme.
- iii. The licencing fee was derived from the estimated cost of the initial inspection and administration required. The process was considered to be sufficient at the current stage and further work would be undertaken to develop the next stages. There would be scope to evolve the scheme if evidence suggested this was appropriate.
- iv. The consultation process was expected to highlight aspects that may have been overlooked, general opinions and any discontent.
- v. Any issues related to resourcing implications would need to be addressed as the scheme was required to be financially viable, commercially sensible and effective. More detailed information on this would be available in the next report which would be reviewed by Cabinet at its meeting on 2nd July 2020.

- vi. Information on the escalation process for non-compliance was not available at the meeting. The Council worked positively to gain compliance when this was required and there was also a corporate enforcement policy in place. Compliance enforcement was crucial in ensuring the scheme worked effectively.
- vii. The requirements of the legislation meant that significant detail had been included within the scheme, detailing a range of potential issues. The information available to the Council was evidence to support the implementation of the scheme.
- viii. Any Landlords that chose to exit the scheme would be subject to the usual enforcement actions that might apply at any time. Intelligence information would be gathered from a range of sources to support enforcement actions.

#### Policy Justification and Previous Decisions

Scrutiny Commission Procedure Rule 11.12 sets out the procedure by which a report of a Scrutiny Committee should be considered by Cabinet.

#### Implementation Timetable including Future Decisions and Scrutiny

The information in this in the Cabinet report is not affected by the recommendation of the Scrutiny Commission.

#### Report Implications

The following implications have been identified for this report.

#### *Financial Implications*

There are no further financial implications associated with the recommendation of the Scrutiny Commission.

#### *Risk Management*

There are no specific risks associated with the recommendations of the Scrutiny Commission.

Key Decision:	Yes
Background Paper:	Scrutiny Commission Minute 91b 2019/20, 13th January 2020
Officer to Contact:	Sally Watson Democratic Services Officer (01509) 634969 Sally.watson@charnwood.gov.uk

## CABINET – 16TH JANUARY 2020

### Report of the Scrutiny Commission

#### ITEM 8      CHARNWOOD GRANTS STRATEGIC PARTNERS 2020/21 – 2021/22

##### Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the proposals for the Strategic Partner Grant Scheme funding for 2020/21 – 2021/22.

##### Recommendation of the Scrutiny Commission

That the Cabinet be informed that the Commission supports the recommendations as set out in the report of the Head of Neighbourhood Services.

##### Reason

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendations set out.

##### Meeting Discussion

- i. There would be no reductions in funding from Strategic Partners that had re-submitted a bid for the year 2020/21 – 2021/22.
- ii. The Council actively investigated new potential partners on a regular basis. Organisations that were not eligible to apply for the Charnwood Grants Strategic Partners scheme would be signposted towards other available funding and grants that would be more appropriate.
- iii. Strategic Partners were encouraged to work towards financial self-sufficiency and the Council provided support to facilitate this.

##### Policy Justification and Previous Decisions

Scrutiny Commission Procedure Rule 11.12 sets out the procedure by which a report of a Scrutiny Committee should be considered by Cabinet.

##### Implementation Timetable including Future Decisions and Scrutiny

The information in this in the Cabinet report is not affected by the recommendation of the Scrutiny Commission.

##### Report Implications

The following implications have been identified for this report.

### *Financial Implications*

There are no further financial implications associated with the recommendation of the Scrutiny Commission.

### *Risk Management*

There are no specific risks associated with the recommendations of the Scrutiny Commission.

Key Decision:	Yes
Background Paper:	Scrutiny Commission Minute 91d 2019/20, 13th January 2020
Officer to Contact:	Sally Watson Democratic Services Officer (01509) 634969 Sally.watson@charnwood.gov.uk

## CABINET – 16TH JANUARY 2020

### Report of the Scrutiny Commission

#### ITEM 9      CORPORATE PLAN 2020-2024

##### Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the approval of the Corporate Plan 2020-2024.

##### Recommendation of the Scrutiny Commission

That the Cabinet be informed that the Commission supports the recommendations as set out in the report of the Chief Executive.

##### Reason

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendations set out.

##### Meeting Discussion

- i. The Corporate Plan was an overarching document that referred to the whole Council and Borough. There was a desire that all residents resonated with the Corporate Plan and to enable this there was an acknowledgement that some areas within the Borough may require a higher concentration of resources than other areas.
- ii. The Business Plan 2020/21, which would be reviewed by Cabinet at its meeting on 12th March 2020, contained more detailed information on strategic priorities. The current set of draft documents were a suite which collectively contained detail on the organisation and its objectives.
- iii. Once approved, the Corporate Plan 2020-2024 would be communicated to the public through social media channels, Charnwood News and the Council's website. Councillors that were active on social media could also be encouraged to support the promotion of the Corporate Plan.
- iv. There was recognition that towns and villages within the Borough should be involved in the work of the Corporate Plan. The potential for a Towns Deal could provide funding for the development of Loughborough, although other areas within the Borough would also need investment.

##### Policy Justification and Previous Decisions

Scrutiny Commission Procedure Rule 11.12 sets out the procedure by which a report of a Scrutiny Committee should be considered by Cabinet.

## Implementation Timetable including Future Decisions and Scrutiny

The information in this in the Cabinet report is not affected by the recommendation of the Scrutiny Commission.

### Report Implications

The following implications have been identified for this report.

#### *Financial Implications*

There are no further financial implications associated with the recommendation of the Scrutiny Commission.

#### *Risk Management*

There are no specific risks associated with the recommendations of the Scrutiny Commission.

Key Decision:	Yes
Background Paper:	Scrutiny Commission Minute 91a 2019/20, 13th January 2020
Officer to Contact:	Sally Watson Democratic Services Officer (01509) 634969 Sally.watson@charnwood.gov.uk

## CABINET – 16TH JANUARY 2020

### Report of the Scrutiny Commission

#### ITEM 11      DESIGN SUPPLEMENTARY PLANNING DOCUMENT

##### Purpose of Report

To consider the comments and recommendations of the Scrutiny Commission in relation to the Design Supplementary Planning Document.

##### Recommendation of the Scrutiny Commission

That the Cabinet be informed that the Commission supports the recommendations as set out in the report of the Head of Planning and Regeneration.

##### Reason

The Commission, having carefully considered and asked questions on the report felt the Cabinet should approve the recommendations set out.

##### Meeting Discussion

- i. The SPD provided guidance to support applicants to prepare suitable planning applications. The Council encouraged innovative design and the SPD was not intended to be prescriptive on what development looked like. It was important that schemes reflected the character of the location.
- ii. The SPD was aimed at smaller developers and householders. The Council worked closely with larger developers to establish the design and layout of larger schemes, often before the scheme was submitted as a planning application. In the event of a difference in opinion, an independent design review was employed.
- iii. The SPD could not include a standard for tree planting as this would be beyond remit. It did include advice on tree planting and the benefits of trees in development schemes. The new Local Plan would consider how the Council's ambitions to address climate change related to tree planting.
- iv. Neighbourhood Plans often referenced design in their own policies. There was a need to ensure that these policies were consistently reflected in other documents, including the Design SPD.

##### Policy Justification and Previous Decisions

Scrutiny Commission Procedure Rule 11.12 sets out the procedure by which a report of a Scrutiny Committee should be considered by Cabinet.

## Implementation Timetable including Future Decisions and Scrutiny

The information in this in the Cabinet report is not affected by the recommendation of the Scrutiny Commission.

### Report Implications

The following implications have been identified for this report.

#### *Financial Implications*

There are no further financial implications associated with the recommendation of the Scrutiny Commission.

#### *Risk Management*

There are no specific risks associated with the recommendations of the Scrutiny Commission.

Key Decision:	Yes
Background Paper:	Scrutiny Commission Minute 91c 2019/20, 13th January 2020
Officer to Contact:	Sally Watson Democratic Services Officer (01509) 634969 Sally.watson@charnwood.gov.uk